

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

ANNUAL COUNCIL – 13 MAY 2014

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| Title of report | SCHEDULE OF MEETINGS 2014/2015 |
| Contacts | Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Legal and Support Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk |
| Purpose of report | To agree the schedule of meetings for the forthcoming year. |
| Council's Priorities | Value for Money |
| Implications: | |
| Financial/Staff | None. |
| Link to relevant CAT | None. |
| Risk Management | None. |
| Equalities Impact Assessment | None. |
| Human Rights | None. |
| Transformational Government | None. |
| Comments of Head of Paid Service | The report is satisfactory. |
| Comments of Section 151 Officer | The report is satisfactory. |
| Comments of Monitoring Officer | The report is satisfactory. |
| Consultees | Corporate Leadership Team Strategy Group Performance and Projects Team Leicestershire County Council |

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| | Town and Parish Councils |
| Background papers | None. |
| Recommendations | THE PROPOSED SCHEDULE OF MEETINGS FOR 2014/2015 BE AGREED. |

1.0 BACKGROUND INFORMATION

1.1 Each year Council are asked to approve the schedule of meetings for the forthcoming year. The proposed Schedule of Meetings for 2014/15 is attached at Appendix 1 to the report.

2.0 MAIN FEATURES OF THE SCHEDULE

2.1 The schedule of meetings has been extended to include some dates for July 2015, for reasons of administrative efficiency.

2.2 When compiling the schedule of meetings, regard has been had to the Council's service and financial planning timetable which includes the budget process, and the proposed meeting schedules of Leicestershire County Council and the Parish Councils within North West Leicestershire.

2.3 Meetings of the main committees have been programmed for the municipal year 2014/15 as follows:

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|--------------------------------|--------------------|
| Audit and Governance Committee | 4 |
| Cabinet | 9 |
| Council | 5 + Annual Meeting |
| Licensing Committee | 4 |
| Planning Committee | 11 |
| Policy Development Group | 4 |

2.4 Please note that the Cabinet meetings are included in the schedule for information only as the frequency, dates and times of the meetings are agreed by the Leader.

2.5 The meetings of the Coalville Special Expenses Working Party are also included for information only as these dates have already been agreed by the Working Party.

2.6 Please note the date of the Annual Council meeting in May 2015 which falls immediately after a Bank Holiday and during half term. This is necessary due to the timing of the local elections and the requirement to hold the Annual Council meeting within 21 days of the retirement of outgoing Councillors. Prior to the Annual Council meeting, Members will also be required to:

- Agree leadership, whips and executive arrangements
- Agree nominations to Committees and Groups
- Attend the induction event
- Sign all the requisite paperwork

The timing of the Annual Council meeting allows sufficient time for these matters to be resolved.

SCHEDULE OF MEETINGS

MAY 2014 – JULY 2015

Audit & Governance Committee (6.30pm)

Wed, 25 June 2014
Wed, 24 September 2014
Wed, 10 December 2014
Wed, 25 March 2015
Wed, 24 June 2015

Cabinet (5.00pm)

(For information only)

Tues, 24 June 2014
Tues, 29 July 2014
Tues, 23 September 2014
Tues, 21 October 2014
Tues, 18 November 2014
Tues, 9 December 2014
Tues, 13 January 2015
Tues, 10 February 2015
Tues, 3 March 2015
Tues, 16 June 2015

Coalville Special Expenses Working Party

(6.30pm)

(For information only)

Tues, 15 July 2014
Tues, 14 October 2014
Tues, 16 December 2014
Tues, 21 April 2015

Council (6.30pm)

Tues, 13 May 2014 (Annual Meeting)
Tues, 1 July 2014
Tues, 16 September 2014
Tues, 11 November 2014
Tues, 24 February 2015
Tues, 24 March 2015
Tues, 26 May 2015 (Annual Meeting)
Tues, 30 June 2015

Licensing Committee (6.30pm)

Wed, 18 June 2014
Wed, 10 September 2014
Wed, 26 November 2014
Wed, 18 March 2015
Wed, 17 June 2015

Planning Committee (4.30pm)

Tues, 10 June 2014
Tues, 8 July 2014
Tues, 5 August 2014
Tues, 2 September 2014
Tues, 7 October 2014
Tues, 4 November 2014
Tues, 2 December 2014
Tues, 6 January 2015
Tues, 3 February 2015
Tues, 10 March 2015
Tues, 14 April 2015
Tues, 9 June 2015

Policy Development Group (6.30pm)

Weds, 4 June 2014
Weds, 1 October 2014
Weds, 7 January 2015
Weds, 11 March 2015
Weds, 1 July 2015